

SANBORN REGIONAL SCHOOL BOARD
POLICY COMMITTEE MEETING MINUTES

August 22, 2018

1. Meeting called to order at 5:05 PM. In attendance: Larry Heath, Pam Brown, Tammy Mahoney, and Superintendent Ambrose.
2. 8/15/18 minutes were approved. Draft: Meeting called to order at 5:05 PM. In attendance: Larry Heath, Pam Brown, Tammy Mahoney and Superintendent Ambrose. Members of our leadership team were also present. 5/30/18 minutes amended and approved. Policy CCA was reviewed and approved for 1st Read. Discussion began on revisions to policies BE, BEA, BEB; JCA, JCB, JCC, JCC-R. Committee decided to continue discussion of these policies at its next meeting at 5:30 pm August 22. Brown said she will forward all of NHSBA's notes to other subcommittee members. She reported NHSBA sent proposed revisions for sections D-F, K last week (August 7). JJF and related policies were tabled for a future meeting when Ms. Croteau will attend. Adjourned 5:46 PM.
3. Old Business
 - 3.1 JJF, JJF-R-E1, JJF-R-E2 to R12 (Student Activities Fund)
 - 3.2 JCA, JCB, JCC, JCC-R → drafts shown below
 - 3.3 BE, BEA, BEB (School Board meetings) → shown below
4. New Business
 - 4.1 **IHBAA: EVALUATION REQUIREMENTS FOR CHILDREN WITH SPECIFIC LEARNING DISABILITIES** (new *required* policy) → shown below. Manual has a policy "IHBAA" listed incorrectly in online directory. (Link goes to Policy IHBBA. No IHBAA exists.)
 - 4.2 **IKFA: EARLY GRADUATION** (new *required* policy) → shown below
 - 4.3 **ILBAA: HIGH SCHOOL GRADUATION COMPETENCIES** (new *required* policy) → shown below

4.4 IMBC: **ALTERNATIVE CREDIT OPTIONS** (new *required* policy) →
shown below

4.5 JLCJ: **CONCUSSIONS AND HEAD INJURIES** (new *required* policy)
→ shown below

5. Other Business/future agenda items

6. Adjournment

Changes (in red)

CHANGE OF SCHOOL OR ASSIGNMENT

Statement of Purpose

It is the purpose of this policy to prescribe the manner in which students shall be assigned to a school.

Statement of Policy

~~As a matter of school district policy, each elementary school-age student shall attend the elementary school that exists within his/her town of residence.~~

In circumstances where the best interests of a pupil warrant a change of school or assignment, the Superintendent is authorized to reassign a pupil from the public school to which he/she is currently assigned to another public school, or to approve a request from another Superintendent to accept a transfer of a pupil from a school district that is not part of the SAU, under the following conditions and procedures.

Conditions and Procedures for Reassignment

1. Either the parent/legal guardian or the Superintendent of a different SAU may make a written request to the Superintendent for a change of school assignment. In the request, the parent/guardian should state why the best interests of the pupil warrant a reassignment.
2. The Superintendent will fully consider this written request, will meet with the parent/guardian, if necessary, and will make a **decision determination** concerning the reassignment request.
3. The Superintendent's decision will be based on the best interests of the pupil, as determined by the Superintendent. The Superintendent may develop administrative regulations concerning the factors that will be considered in making such a determination.

OR replace Para. 3 above with A. and B. below, retained from our repealed JCC-R:

A. The parent or legal guardian has the burden of demonstrating that the reassignment is in the student's best interest.

B. "Best interest" does not mean that a parent has the right to select whichever public school the parent prefers or that a student has the right to attend a school that the parent or student believes is better suited to allow the student to reach his/her full potential. Rather, best interest means that the student's education will be adversely affected if the student continues to attend the public school to which the student is assigned. The adverse effect must arise from:

- (1) Problems the student has in accessing the assigned school; or
- (2) The physical or mental condition of the student; or
- (3) The availability at the school to which a reassignment is sought of academic courses which the student has an obvious educational need to access in order to benefit from education. General conditions or circumstances that affect or could affect numerous children attending the assigned school do not meet this requirement. For example, the availability of extra-curricular activities/athletics or certain advanced placement courses in other schools cannot be the basis of a change of school assignment.

4. If the Superintendent determines that the best interests of the pupil warrant a reassignment, he/she **will present the matter to the school board. The board must vote to approve the re-**

assignment before the reassignment can occur. Upon school board approval, the Superintendent may ~~approve reassignment of~~ **reassign** the pupil to: (a) another school within the same school district; (b) another school district within the same SAU; or (c) a school district in another SAU, subject to the pupil meeting the admission requirements of such school, and subject to the agreement of the Superintendent of the receiving SAU. **and approval of the school boards of both the sending and receiving school districts.**

5. The Superintendent will issue a written decision to the parent/guardian.

6. The total reassignments or transfer made under this policy in any one school year will not exceed one (1) percent of the average daily membership in residence of a school district, or five (5) percent of the average daily membership in residence of any single school, whichever is greater, **unless the school board votes to exceed this limit.**

7. Reassignments made under this policy that exceed the percentages provided in Paragraph #6 must have the prior written approval of the School Board.

Count of Reassigned Pupils, Tuition Payment and Rate, and Transportation

Pupils reassigned under this policy will be counted in the average daily membership in residence of a given pupil's resident school district. Said pupil's resident district will forward any tuition payment due to the District to which the pupil was assigned.

The Superintendents involved in the reassignment of a pupil will jointly establish a tuition rate for each such pupil. Some or all of the tuition may be waived by the Superintendent of the receiving district for good cause shown or pursuant to any applicable policies of the receiving district, presuming said action is not contrary to law.

The cost of transportation for any pupil reassigned under this policy will be the sole responsibility of the parent/guardian.

Role of the Department of Education

The Superintendent of the pupil's resident SAU will notify the Department of Education within thirty (30) days of any reassignment made under this policy.

Manifest Educational Hardship Change of Assignment

When a parent/guardian believes that an initial assignment has been made which will result in a manifest educational hardship to the pupil, the parent/guardian may seek a change of assignment in accordance with applicable provisions of RSA 193:3 and Board Policy JEC – Manifest Educational Hardship.

Special Education Placements

A placement made relative to a student's special education needs and services shall not be deemed a change of school assignment for purposes of this section.

Legal References:

RSA 193:3, III, Change of School Assignment

RSA 193:3, I, II, Manifest Educational Hardship

RSA 193:14-a, Change of School Assignment; Duties of State Board of Education

Related Policy: JEC **& JFAB**

Original Effective: March 1, 1989

Revised: November 3, 1997

Revised:

November 2, 2011

NHSBA Note, September 2016: Minor amendment made as a result of SB 316, which amends RSA 193:3 to clarify that the placement or change of school assignment made pursuant to a student's special education needs and services does not constitute a change of placement for purposes of RSA 193:3.

NHSBA Note, September 2015: Changes are made to paragraphs #4, #5 and #6 under "Conditions and Procedures for Reassignment" section. Changes are necessitated due to legislative changes to RSA 193:3.